

April 30th, 2021

Olive Garden Italian Restaurant
1681 Ritchie Station Ct
Capitol Heights, MD 20743

Dear Olive Garden Italian Restaurant Employer,

I am writing to you because I am applying for the hostess position. This job caught my eye because of my past experience. I have been a member of the Public Leadership Scholars Program at the University of Maryland from 2019 - present. This program has allowed me to become a better leader by exposing me to various different leadership styles, and allowing me to work on a team to find an organization to give a grant to. This experience will allow me to work better on a team. As a hostess, I will have to work with my coworkers as a team to ensure the restaurant runs efficiently.

Through PL, I have also learned about the many different aspects of a nonprofit organization. Specifically, I learned that organizations run better when everyone is being used to their full potential. This will apply to the hostess position because it will allow me to always make sure I am doing the best I can. I will always ask other team members and the managers if they need help, and if there is anything extra they would like me to do.

Thank you for your time and consideration. My email is graceakinmade@gmail.com, and my phone number is 301-278-105. I look forward to hearing from your team!

Kind Regards,
Grace Akinmade